



Town of South Bruce Peninsula
PO Box 310, 315 George Street, Warton ON N0H 2T0
Phone 519-534-1400 Toll Free 1-877-534-1400 Fax 519-534-4862

Property Purchase Request

Please submit a complete application including the request form and any supplemental documentation.

A. Requester Information

Legal Owner(s) Name	
Mailing Address	
Email Address	
Phone Number(s)	

B. Applicant/Agent Information (if different from the requester)

Applicant/Agent Name	
Mailing Address	
Email Address	
Phone Number(s)	

C. Property of Interest

Municipal Address	
Legal Description	
Roll Number	
Current Use of Property (vacant, encroachments, road, shore road allowance, etc.	

Name of Proposed Property Owner	
Address of Proposed Property Owner's Other Property(ies) Owned in South Bruce Peninsula (provide municipal address and legal description)	

D. Request Explanation

In the space below, explain why the request to purchase the property/road allowance/shore road allowance is being made and explain the proposed future use.

E. Site Plan

Note 1: This site plan does not need to be to scale.

Note 2: This site plan will not replace a survey and is for the purpose of consideration of the encroachment.

Note 3: Please ensure that the items below appear on the site plan. Additional detail may be supplied on a separate sheet of paper if required.

- Width of road allowance or municipal property being considered
- Name of street or address of municipal property
- Frontage of all abutting property
- Depth of benefitting owner's property
- Location and type of encroachments, if there are encroachments
- North to be indicated



F. Disclaimer

The applicant/owner understands that this application is being made in accordance with the Town's by-law to Establish Policies and Procedures Regarding the Sale and Other Disposition of Land.

There is no guarantee that the Town will convey any land to the applicant/owner and furthermore, the Town is under no legal obligation to convey any land.

The Town reserves the right to impose any restrictions, requirements, obligations, etc. on the applicant/owner as is deemed appropriate by the Town.

The applicant/owner will be fully and legally responsible for all costs associated with the application and any subsequent sale by the Town, should the Town decide to convey any lands.

The Town may use the services of a realtor and may require any potential purchaser to proceed through the purchase and sale process with a realtor.

The Town makes no guarantee regarding the length of time it will take to consider this application and make any decision.

G. Privacy

Any agency or person may request to view or to receive a copy of this application and any attachments. The information included in and with this application is/are subject to the provisions contained in the *Municipal Freedom of Information and Protection of Privacy Act*. Any information which the applicant/owner would not like to be made public must be clearly identified and detail must be provided explaining why the information is to be private. Please use the space below and/or attach a separate page.

H. Declaration of Requester(s)

I/we _____ do hereby
(print requester(s) name(s))
make oath and say that the information contained in this application for a request to purchase lands is true to the best of my/our knowledge.

Date Signature of Requester

Date Signature of Requester

I. Declaration of Requester and Applicant/Agent (if an agent is appointed)

I/we _____ do hereby
(print requester(s) name(s))
make oath and say that I/we have appointed _____
(print applicant/agent(s) name(s))
to act as an applicant/agent on my/our behalf with respect to this application to purchase lands. I/we acknowledge that the Town will correspond with the appointed person(s) named above with respect to this application however any purchase and sale documents, if granted will be signed by the requester.

Date Signature of Owner

Date Signature of Owner

I/we _____ do hereby
(print applicant/agent(s) name(s))
make oath and say that I/we act on behalf of the requester(s) with respect to this application to purchase lands. I/we acknowledge that the Town will correspond with me/us with respect to this application. I/we acknowledge that the Town reserves the right to make contact with the requester(s) at any time with respect to this application.

Date Signature of Applicant/Agent

Date Signature of Applicant/Agent